

# COUNCILLORS' INFORMATION BULLETIN

Wednesday, 8 December 2021

**Bulletin No: IB/1109**

INFORMATION ITEM	Pages
<p>1      <b>Delegated Planning Decisions</b></p> <p>Delegated planning decisions for the week beginning 29 November 2021 are attached. Contact for enquiries: Jean McPherson, Group Manager (Development Management) on <a href="mailto:jean.mcpherson@crawley.gov.uk">jean.mcpherson@crawley.gov.uk</a>.</p>	5 - 8
<p>2      <b>Temporary Traffic Regulation Order: Ifield Avenue Roundabout, West Green</b></p> <p>A Temporary Traffic Regulation Order for Ifield Avenue, West Green is attached.</p>	9 - 10
<p>3      <b>Change to Road Closure Timings: Gossops Drive, Gossops Green</b></p> <p>The closure of Gossops Drive in Gossops Green which was previously taking place between the hours of 08:00 - 18:00 has been extended into a 24 hour a day closure to allow for Concrete Curing. The Closure is still going to end on 10th December 2021 as per the original Public Notice.</p> <p>To see the specific location and for more information about this closure please visit <a href="https://one.network/?tm=124067518">https://one.network/?tm=124067518</a> - if you have any questions please contact <a href="mailto:tro@westsussex.gov.uk">tro@westsussex.gov.uk</a></p>	
<p>4      <b>Action Taken Under Delegated Powers: Income Management System Procurement</b></p> <p>Councillor Lamb, Leader of the Council, exercised his delegated authority on 8 December 2021 in consultation with the relevant officers to award the contract for the new Income Management System to Bidder 1 as set out in report FIN/543 (available to view by Councillors only) which was published on 30 November 2021 in Councillors Information Bulletin <a href="#">IB/1108</a>.</p>	



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5 **Action Taken Under Delegated Powers: Award of Contract for CAT C (Furniture) Fit Out for the new Town Hall**

Councillor Lamb, Leader of the Council, exercised his delegated authority on 1 December 2021 in consultation with the relevant officers to award the contract for the Cat C (furniture) fit out for the new Town Hall to Bidders 1 and 5 as set out in report DCE/012 (available to view by Councillors only) which was published on 23 November 2021 in Councillors Information Bulletin [IB/1107](#).

6 **Action Taken Under Delegated Powers (Significant Operational Decision): CBC Response to Gatwick Airport S42 Consultation for the Northern Runway Project**

Gatwick Airport Ltd (GAL) is preparing to submit to the Secretary of State a Development Consent Order application for its Northern Runway Project. GAL is required to consult all relevant stakeholders prior to submitting its application, including the Council, and published its consultation material for a 12 week period ending on December 1st. GAL's Consultation documents are available on the Gatwick Airport [website](#).

On 1 December 2021 the Chief Executive took the Significant Operational Decision to submit a comprehensive technical response to GAL. The full Response, appendices and covering letter are available on the CBC Planning Register on the Council's [website](#).

CBC has worked with neighbouring Authorities and technical advisers to scrutinise the material published by GAL and to prepare a response. In its review of the documentation and in its response the Council has particularly considered whether the impacts of the proposal, including noise, air quality, surface access, climate change, flooding and visual impact are properly identified. The review has considered whether these impacts are appropriately mitigated, including through improvements to local infrastructure. The response has also assessed whether the proposals provide maximise local economic benefits.

7 **Change in Membership: Employment Panel**

In accordance with Paragraph 2.1(o) of the Full Council's Procedure Rules contained within the Constitution and in concurrence with the wishes of the political group, the Head of Legal, Governance and HR has added Councillor T Belben to the membership of the Employment Panel:

This change takes immediate effect.

8 **Minor Changes to the Constitution**

In line with Delegation 7.hh of their Sub-Delegation Scheme the Head of Legal, Governance and HR has made the minor amendments to the Constitution set out in the attached report (LDS/176).

These changes were made to align with the Council's standard procedure

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for dealing with the Annual Governance Statement and do not change current practice. These changes were made in consultation with both the Chair of the Audit Committee and the Chair of the Governance Committee.

These changes will take immediate effect. The Constitution will be updated when it is next published.

9	<b>Presentation Slides from Audit Committee Training</b>	<b>13 - 38</b>
	<p>The following presentations are attached for Councillors only in relation to the Audit Committee training held on 7 December 2021:</p> <ul style="list-style-type: none"><li>• List of presentations.</li><li>• “Role of Internal Audit” presented by Southern Internal Audit Partnership (Appendix A).</li><li>• “Role of External Audit” presented by Ernst and Young (Appendix B).</li></ul>	
10	<b>Staff Changes: November 2021</b>	<b>39 - 40</b>
	<p>Staff changes for November are attached for Councillors only.</p>	
11	<b>Press Releases</b>	
	<p>Press releases are available at <a href="http://www.crawley.gov.uk/news">www.crawley.gov.uk/news</a></p>	

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# CRAWLEY BOROUGH COUNCIL

## DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 29/11/2021 and 03/12/2021

Application Number	Location	Proposal	Date of Decision	Decision
CR/2020/0155/CC1	EASISTORE LTD, MAIDENBOWER OFFICE PARK, BALCOMBE ROAD, MAIDENBOWER, CRAWLEY	Discharge of conditions 3 (construction management plan), 4 (retaining wall calculations), 5 (lighting), 6 (drainage), 7 (landscaping), 8 (dust management), and 9 (piling) pursuant to CR/2020/0155/FUL for the erection of 4 storey extension	2 December 2021	APPROVE
CR/2021/0415/FUL	42 LAVINGTON CLOSE, IFIELD, CRAWLEY	Erection of ground floor rear and side extension, to project 3.6m from the original rear elevation with a flat roof and 2 no roof window (amended description)	3 December 2021	PERMIT
CR/2021/0420/FUL	12 KIPLING CLOSE, POUND HILL, CRAWLEY	Proposed single storey rear extension	2 December 2021	PERMIT
CR/2021/0477/FUL	2 WATERLEA, FURNACE GREEN, CRAWLEY	Erection of single storey front extension	1 December 2021	PERMIT
CR/2021/0511/TPO	BADER COURT, FIVE ACRES, NORTHGATE, CRAWLEY	On8j ash - fell	30 November 2021	CONSENT
CR/2021/0532/TPO	IFIELD PARK CARE HOME, RUSPER ROAD, IFIELD, CRAWLEY	Ash - remove branches overhanging the boundary of no 13 The Millbank only, up to the red line on associated photo (amended description)	30 November 2021	CONSENT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2021/0535/TPO	14 IFIELD GREEN, IFIELD, CRAWLEY	T1 - Acer. Prune branches extending towards house by a maximum of 2m to nearest suitable growth points. Crown lift branches over road to give 4m clearance (amended description)  T2 - Pine. Crown lift to give 5m clearance over ground. Prune branches extending towards house by a maximum of 2m to nearest suitable growth points (amended description)  T3 - Spruce. Remove lowest branch over road	30 November 2021	CONSENT
CR/2021/0537/PA3	PINNACLE, STATION WAY, NORTHGATE, CRAWLEY	Prior approval for change of use from offices to residential dwellings with associated bin and bicycle storage	1 December 2021	PRIOR APPROVAL APPROVED
CR/2021/0554/192	15 MILTON ROAD, POUND HILL, CRAWLEY	Certificate of lawfulness for proposed single storey rear extension and proposed realignment of roof to create gable end with a dormer window to rear and insertion of 2x front roof lights. Alterations to front porch door and windows	3 December 2021	PERMIT
CR/2021/0598/192	9 GRIER CLOSE, IFIELD, CRAWLEY	Certificate of lawfulness for proposed single storey rear extension	1 December 2021	PERMIT
CR/2021/0627/FUL	2 BEVERLEY MEWS, THREE BRIDGES, CRAWLEY	Conversion of garage to habitable space	1 December 2021	PERMIT
CR/2021/0631/TPO	110 TINSLEY LANE, THREE BRIDGES, CRAWLEY	T1 and T2 Oak - crown thin by 20% and remove stem growth up to crown break	30 November 2021	CONSENT
CR/2021/0665/ADV	UNITS 2 & 3, BROADGATE, THE BROADWAY, NORTHGATE, CRAWLEY	Advertisement consent for one internally illuminated fascia sign	3 December 2021	CONSENT

Application Number	Location	Proposal	Date of Decision	Decision
CR/2021/0678/CON	NORTHERN RUNWAY, GATWICK AIRPORT, GATWICK, CRAWLEY	Statutory pre-application consultation (under section 42 of the planning act 2008) from Gatwick Airport Limited for the proposed northern runway project	1 December 2021	ADVICE/OPINION GIVEN
CR/2021/0692/FUL	CARAVAN CLUB LTD AMBERLEY FIELDS CARAVAN CLUB, CHARLWOOD ROAD, LANGLEY GREEN, CRAWLEY	Installation of a new repositioned security gate including the installation of new security fencing to link the new gate to existing compounds (amended description and amended plans received 10/11/21)	3 December 2021	PERMIT
CR/2021/0745/192	2 DEWAR CLOSE, IFIELD, CRAWLEY	Certificate of lawfulness for proposed loft conversion with erection of rear dormer roof, front facing roof lights and SVP extension	2 December 2021	PERMIT
CR/2021/0747/192	10 PAGEWOOD CLOSE, MAIDENBOWER, CRAWLEY	Certificate of lawfulness for proposed conversion of integral garage to habitable space	3 December 2021	REFUSE

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## PUBLIC NOTICE

### **Temporary closure of Ifield Avenue , Langley Green, 14th December 2021**

**NOTICE IS HEREBY GIVEN** that from the date specified below, West Sussex County Council has temporarily closed to all traffic A23 Ifield Avenue Roundabout, Langley Green, in the Crawley District (B) under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Ifield Avenue on the Exit From Crawley Avenue into Ifield Avenue.

The temporary closure is scheduled to commence on 14th December 2021 for up to 5 days (It is estimated to be completed on 15th December 2021) and is required for the safety of the public and workforce while Landbuild undertakes the slot cutting of detection loops to improve the functioning of the new junction . Road to be closed from junction of Ifield Avenue Roundabout to junction with Ifield Drive.

The restriction will be in place **overnight only** from **20:00** until 05:00

An alternative route will be signed on site but please visit <https://one.network/?tm=125492263> for more details.

Access for emergency service vehicles and pedestrians will be maintained at all times during the closure.

For information regarding this closure please contact Landbuild on 07880030072 who will be able to assist with scope of these works.

Dated: 3rd December 2021

Matt Davey

Director of Highways, Transport and Planning

#### **West Sussex County Council**

[Report a problem with a road or pavement](#) or raise a [highways related enquiry](#)

Follow us at [@WSHighways](#)

Email: [ttro@westsussex.gov.uk](mailto:ttro@westsussex.gov.uk)

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## MINOR CHANGES TO THE CONSTITUTION (LDS/176)

Function	Amendment
Audit Committee Functions (page 18)	<p>Amend paragraph 3(j) (Decisions Which Will Be Taken By The Audit Committee) to read as follows:</p> <p>“All of the responsibilities of the Audit Committee (detailed in Paragraph 2) are delegated to officers except the following which are reserved to the Committee:</p> <p>(j) Approval of the Council’s Financial Statements including the <b>endorsement of the</b> Annual Governance Statement*.</p> <p>* The Annual Governance Statement will be considered by the Governance Committee prior to its submission to the Audit Committee.”</p>
Governance Committee Functions (page 23)	<p>Amend paragraph 2(b) (Responsibilities of the Governance Committee) to read as follows:</p> <p><u>“Direct Responsibilities:</u></p> <p>The Governance Committee direct responsibility for the following:</p> <p>(b) To consider a draft version of the Annual Governance Statement and provide any comments for incorporation into the final version. The final document will be included in the Annual Statement of Accounts, which will be <del>approved</del> <b>endorsed</b> by the Audit Committee (the Audit Committee retains responsibility for the Annual Governance Statement).”</p>

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